

Health, Social Care and Wellbeing Research Fund Fund Guidelines

Please read the guidelines carefully **BEFORE** you request or complete an application form.

Purpose of the fund

To help communities and individuals across Lincolnshire lead their own health, social care or wellbeing research projects. The intention is to enable community organisations and/or individuals to access funds that will enable them to have meaningful conversations with residents to find out more about the issues that matter most and, in doing so, develop a workable solution(s) and/or create a mechanism to engage with health care providers. The aim is to demonstrate the benefit and value of supporting community led social action in relation to positive health outcomes.

Your research activity should address a health, social care or wellbeing topic that impacts the local community, such as loneliness & isolation, access to a health service or tackle a specific condition e.g. dementia or diabetes.

Community Need: Demonstrate how you identified the need for this project or activity. Provide details of the conversations that were carried out and describe why it is important to take action.

Community Led: It is important applicants set out details about how they plan to engage locally, who will contribute to these conversations/research and, ultimately, feed into a workable solution or decide what might be needed next.

Community Benefit: Explain how the project will impact positively on the health and wellbeing of the community or improve health and social care practices.

Feasibility: Applicants will need to demonstrate the project is practical and achievable within the timeframes and will have a positive impact on health.

Timescales: The project must begin by 31/1/2025 and be completed within a maximum of six months. Applicants will need to provide a progress update (3 months), an end of project summary within 1 month of finishing and a budget breakdown of spends.

Eligible groups are:

- Locally run and managed voluntary or community organisations (constituted or unconstituted*). Priority will be given to smaller volunteer led community groups. We are unlikely to fund large infrastructure organisations or local branches of larger regional or national organisation.
- Individuals Members of the public*

What can be funded:

- Materials and resources required to carry out the project or activity, including equipment, travel, venue hire, overheads, refreshments etc.
- Staff and volunteer expenses involved in the project.
- External experts or resources (engagement tools, community engagement expertise).

- Incentives or recognition to motivate participation.
- **Funded initiatives must benefit your local community.**

What can't be funded:

- Political or predominantly religious activities.
- Statutory agencies/provision.
- Animal welfare.
- General contributions to large appeals.
- Large capital projects.
- Projects that duplicate existing provision.
- Grant making bodies applying for funding to redistribute to others.
- Retrospective projects/activities.

About the Grants:

- We aim to distribute around £50,000.
- Grants are for a maximum of £5,000 although smaller bids are welcomed.
- Payments are normally made in advance.
- Closing date Monday 13th January 2025 at 12pm
- All funds to be spent by 31st July 2025.

What supporting documentation do you need to apply?

- A completed application form found on www.lvet.co.uk
- A copy of your safeguarding policy
- Latest accounts or income / expenditure account
- Constitution, articles or set of rules* if not registered on companies house / with the charity commission

**If you are an unconstituted group or in an individual, we can discuss how the finances will be managed and held, including the possibility of appointing a 'trusted body' to hold funds on your behalf.*

If you require support with any governance or supporting documentation, please contact us.

Making an application

If your project meets the criteria and you would like to make an application, please fill in the Application Form (ensuring you complete it in full, including the budget breakdown) and email it to emily.ward@lvet.org or, send a hard copy to us at: LVET, C/O St Barnabas Hospice, 36 Nettleham Road, Lincoln, LN2 1RE.

If you need any help or advice regarding the application process, please do not hesitate to call Emily on 07888 330294 who will be happy to help.